

# SREE NARAYANA GURU COLLEGE OF COMMERCE

## Internal Quality Assurance Cell (QAC) Meeting

### Minutes of meeting held on 16<sup>th</sup> January, 2021

Internal Quality Assurance Cell (IQAC) meeting was held on 16<sup>th</sup> January, 2021 at 12 Noon in IQAC Room, where the following members were present.

• Prin. Dr. Ravindran Karathadi	Chairman
• Prof. Dr. Hinduja Srichand	Co-Ordinator
• Shri. N. Sasidharan	Management Representative
• Shri M.I. Damodaran	Management Representative
• Mrs. Jayasree Venkatachalam	Teaching Faculty
• Mrs. Vandana Gupta	Teaching Faculty
• Mrs. Saraswati Nadi	Teaching Faculty
• Mrs. Naveena Suresh	Teaching Faculty
• Mr. Janardanan V.	Aided Office In charge
• Ms. Shanti Sharmanathan	Student

Principal Dr. Ravindran Karathadi welcomed all the members and informed that as per University of Mumbai Circular, the even semester has been started from 1<sup>st</sup> January, 2021 and will ends on 31<sup>st</sup> May, 2021. Hence, this semester will be a challenge for the faculties to complete all the planned activities. He conveyed his good wishes and started the meeting to discuss the following agenda.

- To read and approve the minutes of the previous meeting held on 25.09.2020  
The minutes of the previous meeting which was held on 25.09.2020 was read out and the same was approved. Shri N. Sasidharan appreciated the activities done by the faculties for the benefits of the students.
- To discuss about the National Webinar on IPR  
Dr. Hinduja Srichand informed that NAAC is focusing on creating awareness of IPR among the students and faculties and it is necessary for the College to conduct workshop on the same. As the situations are not permitting to conduct such seminar offline, hence, he suggested to conduct one National Workshop on IPR. Mrs. Saraswati Nadi, Coordinator for B.Sc. (Information Technology) signifies the interest to host such workshop by their department.

*“Resolved that to conduct Online National Workshop on IRP by B.Sc. (Information Technology) department along with IQAC by making necessary arrangements”.*

- To discuss about International Conference

Mrs. Jayasree V. informed that the Research Committee is going to organise International E-Conference on the subject of digitisation, which is the hot topic for today. All have agreed and the following topic was decided.

*“Resolved to conduct one-day International E-Conference on “Digital Transformation – issues and challenges” by calling the research papers from faculties and students, it was also resolved to contact the international journal publishers to get the quality research papers published in journals”.*

- To evaluate the mentoring system for current year.

Principal Dr. Ravindran Karathadi informed that each and every teacher have been allotted the students (class wise) as mentees and the mentors are conducting the weekly meetings with mentees and are submitting the reports to him. He also informed that Mrs. Sneha Jagdale will be on maternity leave from March, 2021 and her mentees should be allotted to Dr. Rajesh Nair, who is taking lectures in Aided section.

*“Resolved that the mentees of Mrs. Sneha Jagdale will be allotted to Dr. Rajesh Nair for mentoring purpose and for the benefit of the students”.*

- To evaluate the examination of odd semesters conducted online.

Mrs. Jayasree V. informed that as per instructions by University of Mumbai and as per guidance by our Cluster Lead College, the Odd semester examinations were conducted Online by Masters Software. She also informed that it was a good experience and examination were held without any technical issues. The results of the same will be declared in 15 days time.

- Any other matter with the permission of the Chair.

There was no other matter.

The meeting was concluded at 1 p.m. with the vote of thanks by Dr. Hinduja Srichand.



Dr. Hinduja Srichand P.  
IQAC Coordinator



Dr. Ravindran Karathadi  
Principal

